



Amy L. Catton

Senior Project Manager

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Services

E-Discovery
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Amy Catton is a Senior Project Manager in Kilpatrick Townsend's LitSmart® E-Discovery Team. With more than 15 years of experience in electronic discovery, Amy provides guidance to attorneys and clients on all phases of the EDRM, project planning, budgeting, and e-discovery technology. Amy is a certified expert on software platforms such as Relativity, the industry-leading e-discovery management system used in-house at Kilpatrick Townsend, in addition to West Case Notebook, Concordance, and Summation. She is often engaged to consult on the employment of Early Case Assessment strategies, analytics, and predictive coding technology as a way to create more efficient, streamlined document reviews. In addition, she has conducted dozens of data collections in large, highly sensitive matters and frequently assists clients with data mapping and preservation strategies. She is entrusted with managing some of the team's largest, most complicated cases, involving multiple terabytes of data. In addition, she is an expert in a leading collection tool, Harvester, having achieved the level of Harvester Certified Specialist. Amy is a certified Project Management Professional (PMP) with the expertise to manage cases from inception to closure. She regularly provides training for case team members on the EDRM and develops protocols and departmental standards to ensure e-discovery is conducted in a consistent and defensible manner.

In 2016, Amy oversaw the development of LitIntake 2.0, LitSmart's proprietary dashboard tool that seamlessly integrates with Relativity and the firm's internal document management, communication, and financial systems, tracks deadlines and media, and provides real time reporting on a variety of metrics, including budgets. In 2016, she represented the team at Relativity Fest and presented the tool to hundreds of e-discovery experts from around the world. Kilpatrick Townsend was honored as a finalist for the global Innovation Award for Best Law Firm Solution by kCura for its development and implementation of LitIntake 2.0.

Education

Marymount University Paralegal Certificate (1997)

Marymount University B.B.A. (1997) Business Administration and Management, *cum laude*

Professional & Community Activities

Relativity Review Management Specialist



Harvester Certified Specialist

Certified E-Discovery Specialist (CEDS)

Project Management Professional (PMP®)

Atlanta Chapter of Women in E-Discovery (WiE), Member

American Society of Digital Forensics and eDiscovery, Member

Association of Litigation Support Professionals (ALSP), Member

NNL Working Group (Cowen Group) – The Future Role of eDiscovery Project Managers, Member

Insights

[Publication](#)

Data Mapping - Why is it Important for Successful E-Discovery?

July 28, 2022

[Publication](#)

Working From Home During COVID-19: Tips, Tricks and Best Practices

April 9, 2020

[Publication](#)

How to Relate Traditional Project Management Techniques to Electronic Discovery Management

November 13, 2019

[Publication](#)

Kilpatrick Townsend Named Top Law Firm Innovator at 6th Annual Relativity Innovation Awards

October 24, 2019

[Perspectives](#)

Planning for a Successful Document Collection – Best Practices

May 10, 2019